

Riverview School District Program of Study

Career Cluster Pathway: Accounting and Finance

This program of study should serve as a partner to our registration guide, and help learners clearly define their career and college readiness pathways. Courses listed within this program of study are recommended only, and should be individualized to meet each learner's education and career and college goals.

LEVEL	GRADE	English/ Language Arts (4.0 credits)	Social Studies (3.0 credits)	Math (3.0 credits)	Science (2.0 credits)	Visual or Performing Arts (1.0 credits)	Health/ Fitness (2.0 credits) Health = .5 PE = 1.5	World Language (2.0 credits)	Career & Technical or Occupational Education (1.5 credits)
Visit the OSPI website or Washington Student Achievement Council for more information on state graduation requirements. Note: Riverview School District offers a Personalized Pathway. See the Registration Guide and contact your school counselor.									
SECONDARY GRADUATION REQUIREMENTS	7	Language Arts	Social Studies	Math or Algebra I	Science	Elective	PE	NA	7 th Tech/Engineering
	8	Language Arts	Washington State History	Math, Algebra I, Geometry	Science	Elective	PE	NA	8 th Tech/Engineering
	9	English 9 Honors English 9	None	Algebra I Algebra II Geometry	Physical Science Honors Physical Science Agriscience A and B	Recommend: Public Speaking 2 Credits from Visual and Performing Arts Courses or Occ. Ed. Equivalent	One Semester Health and One Semester Physical Ed	Elective or Spanish 1 French 1	IT Academy Intro to Business DECA & FBLA
	10	English 10 Honors English 10	Required: Modern World History and Geography or Honors Modern World History and Geography	Geometry Algebra II Pre-Calculus Honors Pre-Calculus, AP Calculus	Agriscience A and B Biology Honors Biology		World Lang. Spanish 1 or 2 French 1 or 2	Intro to Business Math & Accounting Financial Planning DECA & FBLA	
	11	English 11 Honors English 11 AP Language and Composition	Required: US History and Government or AP US History Electives for 11th & 12th Grades: Law and Business Ethics 1 & 2, Economics, Global Issues, Psychology	Algebra II Pre-Calculus Honors Pre-Calculus, AP Calculus, AP Statistics, Accounting, Financial Planning, Business Math, AP Computer Science	Choose: Agriscience A and B, Animal Science 1 and 2, Horticulture 1 and 2, AP Biology, Anatomy and Physiology, Chemistry, AP Chemistry, Physics, AP Physics, AP Computer Science		World Lang. Spanish 1 or 2 French 1 or 2	Accounting 1 Or Accounting 2 Intro to Business Math & Accounting Financial Planning DECA & FBLA	
	12	English 12 Honors English 12 AP Language and Composition	Required: Civics or AP US Gov. and Politics See Electives Available Above for 12th grade required .5 credit	Choose: Algebra II Pre-Calculus Honors Pre-Calculus, AP Calculus, AP Statistics, Accounting, Financial Planning, Business Math, AP Computer Science	Choose: Agriscience A and B, Animal Science 1 and 2, Horticulture 1 and 2, AP Biology, Anatomy and Physiology, Chemistry, AP Chemistry, Physics, AP Physics, AP Computer Science		World Lang. Spanish 2 French 2	Accounting 2 Financial Planning Economics WorkSite Learning Business DECA & FBLA	

Technical Certification <i>(Instruction provided through certified training and/or testing centers)</i>	Apprenticeship Opportunities <i>(To learn more about Apprenticeship, visit Labor and Industries website.)</i>	2-yr Degree or Certification <i>(Find specific colleges at www.checkoutcollege.com)</i>	4 –yr Degree or Adv Training <i>(Find specific colleges at Washington Student Achievement Council)</i>	<u>Some Preparation</u> <ul style="list-style-type: none"> • Data Entry Keyers* • Bookkeeper • New Accounts Clerks <u>Medium Preparation</u> <ul style="list-style-type: none"> • Bill and Account Collectors • Personal Financial Advisors • Tax Examiners, Collectors, and Revenue Agents • Bookkeeping, Accounting, and Auditing Clerks* • Accounting Supervisors • Adjusters • Billing Clerk • Payroll and Timekeeping Clerks* <ul style="list-style-type: none"> • Procurement Clerks • Tax Preparers • Bookkeepers • Personal Financial Advisors • Brokerage Clerks • Sales Agent, Financial Services • Sales Agent, Securities & Commodities* 	<u>Considerable Preparation</u> <ul style="list-style-type: none"> • Accountants-CPA • Auditors • Budget Analysts* • Budget Managers • Cash Managers • Collections Executive • Controller • Cost Accountant • CTE Teacher • Cost Analysts • Credit Analysts • Economist • Financial Examiners • Foreign Exchange Manager • Energy Efficiency Finance Manager • Finance Director • Market & Rate Analyst • Merger and Acquisitions Manager <u>Extensive Preparation</u> <ul style="list-style-type: none"> • Investment Executive • Statisticians • Chief Financial Officer
<p><u>Microsoft Office Specialist</u></p> <ul style="list-style-type: none"> • Word • PowerPoint • Outlook • Excel • Access <p><u>Accounting Technology/ Technician and Bookkeeping</u></p> <ul style="list-style-type: none"> • South Puget Sound Community College and various other technical and community colleges <p><u>Financial Services</u></p> <ul style="list-style-type: none"> • South Puget Sound Community College and various other technical and community colleges 	<p>Follow these steps to learn about the specific apprenticeships available in this pathway:</p> <p>STEP 1: Link to <u>Apprenticeship Registration and Tracking System</u></p> <p>STEP 2: Search by “Occupation” using key words below or the SOC code listed</p> <ul style="list-style-type: none"> • Accounts Payable Clerk (43-3031) • Auditor (43-3031) • Payroll Clerk (43-3051) <p>STEP 3: Click “View” and scroll down to find contact name and program standards for qualifications and how to apply</p>	<p><u>Accounting Technology/ Technician and Bookkeeping</u></p> <ul style="list-style-type: none"> • South Puget Sound Community College and most other technical and community colleges <p><u>Banking & Financial</u></p> <ul style="list-style-type: none"> • Centralia Community College • Renton Technical College • South Puget Sound Community College • Spokane Falls Community College • Walla Walla Community College <p><u>Customer Service Mgmt & Support/Call Center</u></p> <ul style="list-style-type: none"> • Clark College • Clover Park Technical College • Highline Community College • North Seattle Community College • Spokane Community College <p><u>Office Occupations/Receptionist/ Clerical</u></p> <ul style="list-style-type: none"> • South Puget Sound Community College and various other technical and community colleges <p><u>Office Administration</u></p> <ul style="list-style-type: none"> • South Puget Sound Community College and various other technical and community colleges 	<p><u>Washington 4-yr Private and Public Schools offer a variety of degrees related to Business Management and Administration:</u></p> <ul style="list-style-type: none"> • Accounting • Business (general) • Business Administration and Management • Communications, General Education – Business and Marketing • Enterprise management and Operation (general) • Finance • Human Resource Management • International Business • Mathematical Statistics and Probability • Public Relations and Organizational Communications <p><u>CTE Secondary Education Teacher</u></p> <ul style="list-style-type: none"> • Education Degree in a CTE program area with 2000 hours of related work experience • Industry Route Certificate requires 6000 hours of work experience in the field and completion of a state approved CTE Preparation Program along with passage of Basic Skills Math and English 		